



NATIONAL RENEWABLE ENERGY LABORATORY
15013 Denver West Parkway
Golden, CO 80401

AMENDMENT OF SOLICITATION

Request for Proposal RHB-5-52468	Amendment No. 01	Date: 3/9/15
ISSUED BY: National Renewable Energy Laboratory 15013 Denver West Parkway Golden, CO 80401	PROJECT NAME & LOCATION NREL Shuttle Service	
The above numbered solicitation is amended as set forth below. The hour and date specified for receipt of offers [XX] is not extended. [] is extended to		
OFFERORS ARE ADVISED TO ACKNOWLEDGE THIS AMENDMENT IN THEIR PROPOSAL. FAILURE TO ACKNOWLEDGE THIS AMENDMENT MAY RESULT IN REJECTION OF YOUR OFFER. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE SOLICITATION DOCUMENT REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT.		
Subcontract Administrator: George Nolte		

The purpose of this Amendment is to respond to questions submitted to NREL in response to this RFP. The questions are restated as presented or paraphrased to protect the identity of the requestor or to clarify the question. NREL's response follows each question:

1. Question: Please confirm that all bidders are required to follow the Federal Wage guidelines set forth for this procurement.

Response: The subcontract which results from this solicitation will be subject to the Service Contract Act and as such the Subcontractor will be required to pay, as a minimum, the wage rate and fringe benefit rates prescribed by SCA wage determination.
2. Question: Please confirm if there is a mileage limitation for the vehicles to be utilized by contractors bidding on this service.

Response: There is no mileage limitation for the vehicles. However, NREL has expectations that the vehicles are in good working order and will not require a lot of downtime for repairs. In event of a vehicle needing maintenance or repairs, the expectation is that a replacement vehicle would be used to continue to provide the service so that there are no service disruptions.
3. Question: Please indicate how NREL would like all bidders to provide their pricing for the optional services.

Response: Attachment 2 to the RFP (Price Proposal Form) provides the pricing format for items which offerors must submit with their proposal. The optional services, referred to as "Alternates" in the Statement of Work (SOW) such as GPS Tracking and Wi-Fi capability do not need to be priced in the proposal. These items are provisionally included in the SOW for possible inclusion in the subcontract after award. If NREL elects to implement these alternates the price will be negotiated at the time of implementation.
4. Question: Currently, our company installs Drive Cam (an event triggered device that records sudden stops, aggressive turning, or an accident) on all vehicles to manage unsafe driving habits and minimize accidents. Would the Alliance object to the continued use of Drive CAM on the vehicles?

Response: No, there is no objection to the use of Drive CAM on the vehicles.

5. Question: What is the occupation code for drivers that all bidders should use to develop their cost proposal.

Response: It is assumed this question refers to the Occupation Code assigned to each title in the Service Contract Act (SCA) Wage Determination. There are several occupation codes which could be applied however the determination as to which occupation code to use for proposal purposes is left to the discretion of the offeror.

6. Question: Please provide the limits required for Auto, Workers Compensation, and General Liability insurance that all bidders should provide, and use to develop their cost proposals.

Response: The insurance requirements for this subcontract are prescribed by Clause 58 of Appendix B-3 which is referred to in the RFP. Appendix B-3 prescribes Standard Terms and Conditions that will be applicable to the subcontract which results from this solicitation. Recommend offerors review this appendix thoroughly to become familiar with these conditions. The insurance requirements are extracted from the appendix and are shown below:

Insurance Type	Bodily Injury		Property Damage
	Each Person	Each Occurrence	
Workers' Compensation	As Required by Law	As Required by Law	N/A
Employer's Liability	\$1,000,000.00	\$1,000,000.00	N/A
General Liability	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
Automobile Liability	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00